

FRIENDS OF CHIMACUM SCHOOLS EDUCATION FOUNDATION

FOCS (501 (c) (3))

PO Box 192 ~ Chimacum WA 98325

(360)302-5894

Grant Purpose

To promote a better understanding of educational needs, including new educational techniques and methods (not covered by district funds) and the continuing education for educators to support these techniques and methods.

Grant Recipients

- District certificated staff are eligible to receive an educator grant or program grant.
- The number of grants awarded will be determined by the FOCS Board.

Grant Application Process

- **Submit three (3) completed copies of the grant application (typed) to** the Chimacum School District Office care of FOCS.
- Grants may be submitted anytime between October 1st and April 1st.
- All funds must be expended within two (2) months of receiving the grant award.
- Complete and submit to Chimacum District Office care-of FOCS, Grant Expenditure Report with receipts attached.
- Complete and submit to Chimacum District Office care-of FOCS, a thank you note for the donor of the grant funds.
- All items purchased with grant money are property of Chimacum School District.

Grant Selection Process

- A committee will review the grant application and make a recommendation to the FOCS board.
- Grants will be awarded no later than one month after receipt of grant application.

Grant Requirements

- Educational need is identified.
- Application is clear and concise.
- Project includes one or more of the following criteria:
 - impacts the performance of students;
 - replication is possible and resource materials/books/software are reusable;
 - demonstrates integration of essential learning academic requirements;
 - incorporates lifelong learning skills;
 - involves technology;
 - strengthens the relationship between school, parents and community;
 - addresses "at-risk" students; and
 - enhances staff teaching strategies and skills.
- Project includes a detailed budget.
- Project includes administrator's signature.

Program Grant

Program grants are to be used for projects that extend beyond the classroom; a school wide proposal or multi-grade, etc., where costs exceed \$500.00.

Educator Grant

Educator grants are to be used by the teacher for classroom projects. Requests can be up to \$500.00.

Grant Evaluation

- After completion of the project, an evaluation report is required.
- Submit one copy of the evaluation to the Chimacum School District Office care of FOCS.
- A member of the FOCS board may also participate in a review of this report in a school setting.

**FRIENDS OF CHIMACUM SCHOOLS EDUCATION FOUNDATION
GRANT APPLICATION**

Project Title:		Date:	
Amount Requested:		Total Project Amount:	
Name:		School:	
Telephone:	Grade Level:	# Students Impacted:	

PROJECT DESCRIPTION

Briefly describe your project including what educational need(s) it is designed to address.		
How will students benefit from and be actively involved in or impacted by this project?		
Which criteria mentioned in the grant requirements are applicable for this project?		
Is this project beyond the financial capabilities of the district and your building allocation fund?	YES	NO
Who will be involved in this project? (teachers, students, parents, community, etc)		
Where and when will this project take place? (during school / after hours/on site / off site)		
Additional Information:		

TOTAL BUDGET

Item	Amount	Funding Source

I have read this proposal and will support its implementation. This request is consistent with the school-based plan for mastery of student learning goals and school improvement plans.

Administrator's Signature:	Date:
Employee's Signature:	Date: